



Please reply to:

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Date: 06 February 2023

Notice of meeting

Appointments Committee

Date: Tuesday, 14 February 2023

Time: 4.00 pm

Place: Council Chamber

To the members of the Appointments Committee

Councillors:

J.R. Boughtflower
S.M. Doran

S.A. Dunn
V.J. Leighton

J. Vinson

Substitute Members: Councillors J.T.F. Doran, L. E. Nichols, R.W. Sider BEM and V. Siva

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

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Agenda

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1. Appointment of the Chair

To appoint a Chair for the meeting.

2. Apologies

To receive any apologies for non-attendance.

3. Minutes

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To confirm the minutes of the meetings held on 6 October 2022 and 8 December 2022 as a correct record.

4. Disclosures of Interest

To receive any disclosures of interest from members of the Committee in accordance with the Council's Code of Conduct for members.

5. Exempt Business

To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

6. Exempt Item - Recruitment of Independent Person for the Audit Committee

To Follow

To finalise the recommendation to Council for the appointment of the Independent Member of the Audit Committee.

**Minutes of the Appointments Committee
6 October 2022**

Present:

Councillors:

J.R. Boughtflower

S.A. Dunn

J. Vinson

S.M. Doran

V.J. Leighton

13/22 Appointment of Chair

Councillor Mrs Dunn was appointed as chair for the meeting.

14/22 Minutes

The minutes of the meetings held on 12 May 2022 and 13 July 2022 were agreed as a correct record.

15/22 Disclosures of Interest

There were none.

16/22 Exclusion of the public and press

It was proposed by Councillor Boughtflower, seconded by Councillor Leighton and **resolved** that the public and press be excluded from the meeting for the reasons set out in the report.

17/22 Exempt Item

It was **resolved** that an extension to the existing market supplement be agreed until 31 January 2023, to enable the comparator data to be compiled to inform a review of the Chief Executive Officer's ongoing market supplement.

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**Minutes of the Appointments Committee
8 December 2022**

Present:

Councillors:

S.A. Dunn

V.J. Leighton

J. Vinson

Substitutions: Councillors R.W. Sider BEM (In place of J.R. Boughtflower)

Apologies: Councillors S.M. Doran, Councillor J.R. Boughtflower

18/22 Appointment of Chair

It was proposed, seconded and **resolved** to appoint Councillor Sandra Dunn as Chair of the Appointments Committee, for the duration of its consideration of the recruitment of the Group Head of Assets.

19/22 Disclosures of Interest

There were none.

20/22 Exempt Business

Resolved to move the exclusion of the Press and Public for the following items in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006:

Paragraph 1 – Information relating to any individual and on the basis that disclosure would not be in the public interest because it would contain personal data submitted with an expectation of confidence and disclosure is not in accordance with the Data Protection Act 2018.

21/22 Exempt Item - Recruitment of Group Head of Assets

Following a rigorous recruitment process, the Appointments Committee agreed the preferred candidate for the role of Group Head of Assets, subject to references and other pre-employment checks, in accordance with the delegations given at Council on 28 April 2022.